

STUDENT TRANSFER ARRANGEMENTS

We understand that sometimes a student changes their mind, or their circumstances change which means they wish to change their choice of degree or Higher Education provider. If this applies to you, we are fully committed to supporting you through this process.

Transferring into University Centre Somerset (UCS)

If you are a student wishing to transfer into UCS from another Higher Education provider, we would be happy to consider your transfer providing you meet the criteria below

- You meet our academic requirements for the course
- If appropriate, we will review any prior study or experience. You may need to provide a transcript of your progress from your current Higher Education Provider
- The Record of Prior Acceptance meets with the regulations of the awarding organisation
- There is space on the course

Please contact our Progression and HE Admissions Manager on henmanf@btc.ac.uk or 01278 441373 to discuss your options and support your application.

Transferring out of University Centre Somerset (UCS)

If you are considering leaving UCS to another Higher Education provider, you should discuss this with your tutor in the first instance. You may be required to provide a transcript of your progress, the HE Team will be able to advise you on this, please contact them on he@btc.ac.uk

Transferring within University Centre Somerset (UCS)

You may wish to transfer to another course within UCS if you consider your original subject is unsuitable. If you were considering changing, we would advise you to speak to the Course Leader of the course you are interested in – the criteria for Transferring into UCS above would apply

Other things to consider

If you are thinking of changing course or institution there will be a number of things you will need to consider, especially if you are funded by the Student Loan Company (SLC) or currently live in university/college accommodation – for further advice contact the Progression and HE Admissions Manager on henmanf@btc.ac.uk

Further Sources of Information and Advice

[https://www.somerset.ac.uk/about-us/wider-information-set/
UCAS changing or leaving your course pages](https://www.somerset.ac.uk/about-us/wider-information-set/UCAS-changing-or-leaving-your-course-pages)
[Student Finance page on the UK Government website](#)